

THE ALEXANDRA GIRLS' ENGLISH INSTITUTION

**PARENT-TEACHER ASSOCIATION - PRE-PRIMARY, PRIMARY AND
SECONDARY SECTIONS**

Dear Parents,

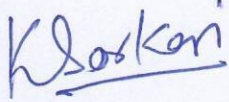
NOTICE OF ANNUAL GENERAL MEETING

A notice is hereby given that the 67th Annual General Meeting of the Parent-Teacher Association of the Pre-Primary, Primary and Secondary Sections will be held on Tuesday, 9th July 2024 at 09:00 a.m. in the C.M.C. Hall of the School.

Parents wishing to serve on the P.T.A. Committee should fill out the *Nomination Form* attached and hand it over to the respective class teacher, in a sealed envelope on or before Thursday, 04th July 2024. **No nominations will be accepted after that.** In case there are two or more representations from each class, then voting shall be conducted and the representative will be selected by the majority number of votes.

Kindly note that a decision has been taken by the P.T.A. Managing Committee that all elected members should be regular in attending the P.T.A. Meetings, which are normally held at regular intervals during the academic year.

Please Note : If the elected member remains absent for 3 consecutive meetings, his / her membership will be deemed to be cancelled and the member with the next highest number of votes will automatically be incorporated to serve on the Committee.



Mrs. Kashmira Sarkari
Chairperson

24th June, 2024

THE ALEXANDRA GIRLS' ENGLISH INSTITUTION

PARENT – TEACHER ASSOCIATION

NOMINATION FORM 2024 – 2025

Name of the Nominee : _____

Standard & Division Parent wishes to represent : Std. : _____ Div. : _____

Name of the Child in that Class : _____

Proposer's Name and Signature : _____
(Any other parent or teacher of this school)

Name and Class of the Proposer's Child (If Parent) : _____

Date : _____

Signature of Acceptance by the Nominee : _____

Signature of the Class Teacher : _____

THE ALEXANDRA GIRLS' ENGLISH INSTITUTION

PARENT-TEACHER ASSOCIATION PRE-PRIMARY, PRIMARY AND SECONDARY SECTIONS

Dear Parents,

NOTICE OF ANNUAL GENERAL MEETING

A notice is hereby given that the 67th Annual General Meeting of the Parent-Teacher Association for the Pre-Primary, Primary and Secondary Sections will be held on Tuesday, 9th July 2024 at 09:00 a.m. onwards at the C.M.C. Hall of The Alexandra Girls' English Institution to transact the following business :

AGENDA

1. To read and approve the minutes of the 66th Annual General Meeting held on Tuesday, 22nd August 2023.
2. To adopt the Annual Report and the Audited Statement of Accounts of the Association for the year ended 31st March 2024.
3. To appoint the Honorary Auditors for the year 2024 – 2025.
4. Elections of Representatives to form the P.T.A. Pre-Primary, Primary and Secondary Managing Committee for the years 2024 – 2025 and 2025 – 2026.
5. To consider any other business that may be brought before the meeting with the permission of the Chairperson.

Introduction of any / all new teachers joining the school in the current academic year.
Felicitation of Staff Members who have completed 25 years of service.

No other student, other than the two nominated students, will be allowed to enter the Hall during the proceedings of the P.T.A. Meeting.

K. Sarkari

Mrs. Kashmira Sarkari
Chairperson

26th June, 2024

THE ALEXANDRA GIRLS' ENGLISH INSTITUTION

P.T.A. A.G.M. 2024 - 2025

REPLY SLIP

I / We will will not be able to attend the Annual General Meeting on Tuesday, 9th July 2024.

Name of the Child : _____ Std. ____ Div. ____

Name of the Parent : _____

Signature of the Parent : _____

THE ALEXANDRA GIRLS' ENGLISH INSTITUTION

P.T.A. A.G.M. 2024 - 2025

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